**Contra Book – New Requirement**

Below is the feature to cover in this new requirement:

1. Package Feature (Changes)
2. SMS Sending for expiring company Feature
3. Rating Feature (Company Admin to Employee)
4. Feedback (Suggestion/Query) (Company Admin to Super admin)
5. Follow-up Feature
6. SMS Package Feature
7. Employee wise payment calculation.
8. Material Option

**[1] Package Feature:**

* Super admin will create multiple packages with details of package name, package amount, package image and access days, SMS free and employee.
* Company admin will renew their account by buying online any suitable package from admin panel.
* As per the package buy, they will have access with number of days extend and expiry date will extend.
* Company admin can see list of renew transaction which have bought packages with date.
* Need to display package wise how many numbers of buy by companies.

**[2] SMS Sending for expiring company Feature:**

* We need to display list of companies by expiring accounts.
* From list, super admin will select any company and can send SMS to company admin with any text content to remind them to renew their account.
* And super admin can see the list of SMSs send but not take any follow up system.

**[3] Rating Feature:**

* Company admin can give month wise rating to any employee.
* Rating categories are (1) Behavior (2) Regularity (3) Work.
* All the rating option will be from 1 to 10 number.
* In same month with same employee cannot give rating.
* Company admin can generate certificate from given rating with specific format in PDF. (Format will be provide by client)
* Employee can see his average rating list between filtered start mm/yyyy and end mm/yyyy criteria.
* Need to show top 10 average rating of employee belong to their own company.
* Company admin can also see top 10 average rating of employees.

**[4] Feedback (Suggestion/Query):**

* Company admin can give feedback to super admin any time.
* Feedback will be in 2 types: (1) Suggestion (2) Query.
* Feedback status will be (1) Pending (2) Resolved.
* By default, Status will be pending while submit feedback form.
* Super admin will see list of feedbacks submitted by multiple company admins.
* Super admin can mark status to resolved or not resolve, while doing this need to take remarks of super admin and submit it and also add remark and company admin can see the remark.
* Company admin can see their own submitted feedback list with necessary filter and export to excel.
* Feedback Field: Company name (Auto Fill up), Query/Suggestion, Description.
* Company admin can add the remark only once time not again and again.

**[5] Follow-up:**

* Super admin will take follow up with company contact person, and save follow-up details.
* Follow up status will Open, Closed and Not Interested.
* While submitting follow-up, if open status is selected, then Next follow-up date need to select.
* As per Next follow-up date, that company will display in reminder list.
* If closed status selects and submit the follow-up form, it will not display in reminder list.
* If Not interested status is selected and submit the form, it will not display in the list.
* In Not Interest you can see the list as bifurcation and also take follow up.
* If status is close and client can buy the package then when it package expire then it also displays in follow up system and when the not interest client take the package then we have auto added the enter to not interest to interest.
* No one can edit or delete the submitted follow up.

**[6] SMS Package:**

* Super admin will create SMS Packages with package name, image, amount, access days and number of SMS, days Expire.
* Company admin will buy any SMS package to get SMS which will use by their company in the system.
* As per SMS package online buy, it will have credit number of SMS.
* Company admin will have to use that received SMS within given time frame.
* We need to show list of SMSs used to company admin in admin panel.
* As per SMS sent, SMS credit will be decreased.
* We need to show list of bought SMS packages by company to super admin with filter and export to excel.
* If SMS limit is expired and usage complete, then need to show message to company admin and user as well.
* When SMS buy or add then SMS expire auto update and last expire count
* We can provide the SMS use of super admin only number can see last 5 digit due to security reason.

For example, I buy the package for 30 days and I have 1000 free sums that means SMS will expire in 30 days but I buy the SMS package of 5000 and it will expire in 90 days then all then old SMS also extend that means 30 SMS free also extend but not a package expires extend.

**[7] Employee Wise Payment Calculation:**

* In this feature when the employee buys the package, we have provided how many create an employee in that package.
* If client want to add other employee then it has to be pay the charge of each employee as per requirement.
* All the client has same charge that u can add in super admin.
* And when the package expires then all the employee become the inactive.
* And when the client buys the package then it buys after it active the employee that package provide free other it has to pay the payment
  + How the payment work of employee
    - If we charge 2 Rs per employee then client enter the employee that is 20 then 20 \* 2 = 40 (Per day) after we have to check how many days pending of expire. If 200 days pending then 40 \* 200=8000 Rs has to be pay online.
* We have counted the employee as active in Inactive if the company admin creates all the employee and if it inactive two employee then it will be able to add active two employee or create it.
* When the company create the employee then we provide the option active or inactive.

**[8] Material System (Only for site module):**

* in this feature company admin can add the material that he wants.
* Super wiser or company can add the material as a site wise.
* Field. – Select Site, Select material, enter qty,select inword/outword,remak and submit.
* Superior only add the material not edit and delete.
* Company admin can only delete option not edit and delete is soft delete it will display in another list if he wants.

**Extra Report and general Note.**

* package or SMS or employee buy the customer then GST taken that you can add in general setting we provide two GST option SMS GST charge and package GST. (Employee GST as per package GST).
* Bill creates as per buying and price you enter it with GST when we create a bill, we have to deforciant and bill can print or save the admin and can also super admin.
* Other report of super admin is: three individual GST bill wise report (TOTAL 3 REPORT).
* BILL NUMBER CREATE FOR BUY PACKAGE: OF PACKAGE CB/2021-2022/PKG/1.
* BILL NUMBER CREATE FOR BUY PACKAGE: OF PACKAGE CB/2021-2022/EMP/1.
* BILL NUMBER CREATE FOR BUY PACKAGE: OF PACKAGE CB/2021-2022/SMS/1.
* Every financial year the number start with 1.
* We can build the payment getaway that is provide by you only once. After you want to change any time then you have paid the payment as per changes.
* When company create the employee then it cannot be changing its type like monthly/hourly/unit etc…. if he wants to change then it has to create again.
* And employee code creates functionality minor change due to problem

For example, two requests getting of same day then of universal infotech then

1.un/01052021/1

2.un/01052021/2

When create the first company its employee then

1.un/emp/1/1.

2.un/emp/1/2.

3.un/emp/1/3.

For second employee creation.

1.un/emp/2/1.

2.un/emp/2/2.

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